



## Subject card

Subject name and code	Methodology of teamwork, PG_00039965						
Field of study	Management and Production Engineering, Management and Production Engineering						
Date of commencement of studies	October 2020		Academic year of realisation of subject		2022/2023		
Education level	first-cycle studies		Subject group		Obligatory subject group in the field of study		
Mode of study	Full-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish		
Semester of study	5		ECTS credits		1.0		
Learning profile	general academic profile		Assessment form		assessment		
Conducting unit	Department of Materials Engineering and Bonding -> Faculty of Mechanical Engineering and Ship Technology						
Name and surname of lecturer (lecturers)	Subject supervisor		dr inż. Krzysztof Krzysztofowicz				
	Teachers		dr inż. Krzysztof Krzysztofowicz				
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	8.0	0.0	0.0	7.0	0.0	15
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	15		2.0		8.0	25
Subject objectives	The aim of the course is to learn the principles of teamwork and to acquire basic skills in the organization and preparation of team work and the application of basic teamwork techniques.						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	K6_W09		knows the general rules and uses knowledge		[SW2] Assessment of knowledge contained in presentation		
	K6_K02		Is able to interact and work in a group, assuming different roles in it		[SK3] Assessment of ability to organize work		
	K6_U05		is able to prepare and present a presentation on the results		[SU5] Assessment of ability to present the results of task		
Subject contents	Definition and goals of creating teams. Principles of creating teams. Typical team components. Advantages and disadvantages of teamwork. Teamwork techniques. Division of work among team members. Choosing a leader. Defining the way of discussing and selecting the best concepts. Adopt a team project plan. Develop a schedule. Determining the necessary resources and how to obtain them. Project implementation method. Development of a project documentation method. Protection of intellectual property. Ways of assessing the contribution and quality of work performed by team members. Ways of presenting solutions. Assessment methods.						
Prerequisites and co-requisites							
Assessment methods and criteria	Subject passing criteria		Passing threshold		Percentage of the final grade		
	Assessment of team work and preparation of a team project		50.0%		100.0%		

Recommended reading	Basic literature	<p>Kalin K., Muri P., Kierować sobą i innymi, Wydawnictwo Profesjonalnej Szkoły Biznesu, 1996.</p> <p>Steward M. (red.), Praktyka kierowania, PWE, Warszawa 2002.</p> <p>Ward M., 50 najważniejszych problemów zarządzania, Wydawnictwo Profesjonalnej Szkoły Biznesu, 1995.</p> <p>Aronson E., Wilson T.D., Akert R.M.: <i>Psychologia społeczna. Serce i umysł</i>. Zysk i S-ka, Warszawa 1997.</p> <p>Deal T.E., Kennedy A.A., <i>Corporate Cultures: The Rites and Rituals of Corporate Life</i>. Addison-Wesley Publ. Co. 1982.</p> <p>Katzenbach J.R., Smith D.K.: <i>Siła zespołów. Wpływ pracy zespołowej na efektywność organizacji</i>. Oficyna Ekonomiczna, Kraków 2001.</p>
	Supplementary literature	<p><a href="http://nf.pl/manager/motywacyjne-aspekty-pracy-w-zespole.,15555.54">http://nf.pl/manager/motywacyjne-aspekty-pracy-w-zespole.,15555.54</a></p> <p><a href="http://gawedama.republika.pl/mg/pr_ze.html">http://gawedama.republika.pl/mg/pr_ze.html</a></p>
	eResources addresses	<p>Adresy na platformie eNauczanie:</p> <p>Metodologia Pracy Zespołowej, W, ZiIP, sem.05, zimowy 22/23 - Moodle ID: 26515  <a href="https://enauczanie.pg.edu.pl/moodle/course/view.php?id=26515">https://enauczanie.pg.edu.pl/moodle/course/view.php?id=26515</a></p> <p>Metodologia Pracy Zespołowej, W, ZiIP, sem.05, zimowy 22/23 - Moodle ID: 26515  <a href="https://enauczanie.pg.edu.pl/moodle/course/view.php?id=26515">https://enauczanie.pg.edu.pl/moodle/course/view.php?id=26515</a></p>
Example issues/ example questions/ tasks being completed	<ol style="list-style-type: none"> <li>1. Team goals</li> <li>2. How the team is organized.</li> <li>3. Advantages and disadvantages of teamwork.</li> <li>4. Methods of team work</li> </ol>	
Work placement	Not applicable	