



## Subject card

Subject name and code	Workforce Management, PG_00045265						
Field of study	Transport and Logistics, Transport and Logistics						
Date of commencement of studies	October 2020	Academic year of realisation of subject				2022/2023	
Education level	first-cycle studies	Subject group					
Mode of study	Full-time studies	Mode of delivery				at the university	
Year of study	3	Language of instruction				Polish nie dotyczy	
Semester of study	6	ECTS credits				2.0	
Learning profile	general academic profile	Assessment form				assessment	
Conducting unit	Department of Ship Manufacturing Technology, Quality Systems and Materials Science -> Faculty of Mechanical Engineering and Ship Technology						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Anna Dembicka				
	Teachers		dr Anna Dembicka				
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
	Zarządzanie personelem, (O: 10250), W, TiL, sem. 06, letni 22/23 - Moodle ID: 29565 <a href="https://enauzanie.pg.edu.pl/moodle/course/view.php?id=29565">https://enauzanie.pg.edu.pl/moodle/course/view.php?id=29565</a>						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		3.0		22.0	55
Subject objectives	The aim of the course is to familiarize students with the essence and importance of the aspect of human resources management, methods, tools and procedures of personnel management in the area of planning, employment, recruitment, selection of employee adaptation, motivating to work (motivational tools, management styles, manager profile, communication, conflict management, building employee teams), remuneration, monitoring, creating periodic assessment systems and the principles of creating intellectual capital potential (talent management).						
Learning outcomes	Course outcome	Subject outcome			Method of verification		
	[K6_W07] has a general knowledge on humanities, social and economical sciences. Knows the rules of creating the forms of personal entrepreneurship and economic activity, has knowledge on the protection of intellectual property rights and industrial property rights and copyrights	He has knowledge in the field of humanities, social and economic sciences, and learned the principles of creating forms of individual entrepreneurship. He gained knowledge in the field of industrial and intellectual property protection as well as in the field of copyright			[SW1] Assessment of factual knowledge [SW2] Assessment of knowledge contained in presentation		
	[K6_U07] applies knowledge on humanities, social and economical science in solving problems	Can use knowledge of the humanities, social and economic sciences in solving problems			[SU2] Assessment of ability to analyse information [SU3] Assessment of ability to use knowledge gained from the subject [SU4] Assessment of ability to use methods and tools [SU5] Assessment of ability to present the results of task		
Subject contents	he essence and importance of personnel management 2. Recruitment, selection and employee adaptation 3. Assessment and verification of work effects 4. Training and employee development 5. Motivating employees 6. HR and payroll 7. Monitoring job satisfaction and the mood in the organization 8. Talent management and employee involvement 9. Internal communication, conflict management 10. Coaching						
Prerequisites and co-requisites	not required						

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	nie dotyczy	60.0%	70.0%
	nie dotyczy	60.0%	30.0%
Recommended reading	Basic literature	<p>1. Czajka Z., Gospodarowanie kapitałem ludzkim, Wyd. Uniwersytetu w Białymstoku, Białystok 2011.</p> <p>2. Elastyczne zarządzanie kapitałem ludzkim w organizacji wiedzy, red. M. Juchnowicz, Difin, Warszawa 2007.</p> <p>3. Lewicka D., Zarządzanie kapitałem ludzkim w polskich przedsiębiorstwach, PWN, Warszawa 2010.</p> <p>4. Nowe technologie i wyzwania w zarządzaniu personelem, pod red. L. Zbiegień-Maciąg, Oficyna Ekonomiczna, Kraków 2006.</p> <p>5. Kapitał ludzki a konkurencyjność przedsiębiorstw, pod red. M. Rybak, Poltext, Warszawa 2003.</p> <p>6. Kunasz M., Mazur-Wierzbicka E., Jarecki W., Zwiech P., Gospodarowanie kapitałem ludzkim, Economicus, Warszawa 2010.</p> <p>7. Schroeder J., Międzynarodowe zarządzanie zasobami ludzkimi, Uniwersytet Ekonomiczny w Poznaniu, Poznań 2010.</p> <p>8. Zarządzanie zasobami ludzkimi, pod red. W. Golnaua, CeDeWu, Warszawa 2008.</p> <p>9. Zarządzanie zasobami ludzkimi . Tworzenie kapitału ludzkiego w organizacji, pod red. H. Króla, A. Ludwicyńskiego, PWN, Warszawa 2006.</p> <p>10. Zarządzanie zasobami ludzkimi a zdolności adaptacyjne przedsiębiorstw. Trudne obszary część I i II, pod red. K. Makowskiego, SGH, Warszawa 2008.</p>	
	Supplementary literature	nie dotyczy	
	eResources addresses		
Example issues/ example questions/ tasks being completed	recruitment, selection, adaptation, employee evaluation, employee adaptation, training, employee motivation, mobbing, talent management		
Work placement	Not applicable		