



Subject card

Subject name and code	BUSINESS ENGLISH, PG_00041009						
Field of study	Engineering Management						
Date of commencement of studies	October 2021	Academic year of realisation of subject	2022/2023				
Education level	first-cycle studies	Subject group	Obligatory subject group in the field of study				
Mode of study	Part-time studies	Mode of delivery	at the university				
Year of study	2	Language of instruction	English				
Semester of study	4	ECTS credits	2.0				
Learning profile	general academic profile	Assessment form	assessment				
Conducting unit	Language Centre -> Vice-Rector for Education						
Name and surname of lecturer (lecturers)	Subject supervisor	mgr Marek Adamczyk					
	Teachers	mgr Marek Adamczyk					
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	16.0	0.0	0.0	0.0	16
	E-learning hours included: 0.0						
	Język obcy angielski, WZiE, zarządzanie inżynierskie, I st, 4 sem. niestacjonarne 22/23L - Moodle ID: 29971 https://enauczanie.pg.edu.pl/moodle/course/view.php?id=29971						
	Additional information: The label course						
Język obcy Business English, WZiE, zarządzanie inżynierskie, I st, 4 sem							
with information on all online courses supplementing traditional classes.							
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM		
	Number of study hours	16	2.0	32.0	50		
Subject objectives	The aim of the course is to: <ol style="list-style-type: none">1. Use different techniques and communication channels to function effectively in the business environment2. Develop speaking and written business communication skills3. Consolidate and broaden knowledge and practice of business vocabulary (grammar and structure)4. Acquire fluency as well as language awareness and correctness5. Develop all four language skills: speaking, writing, reading and listening						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[K6_U82] is able to obtain and process information related to field of study and academic environment in foreign language at B2 level of the Common European Framework of Reference for Languages (CEFR)	Knowledge of specialist vocabulary. Ability to understand specialist literature and use online sources in English.	[SU1] Assessment of task fulfilment [SU5] Assessment of ability to present the results of task
	[K6_K82] is equipped to participate in lectures, seminars and laboratory classes conducted in foreign language	Knowledge of specialist and Academic English vocabulary. Sufficient command of English grammar and pronunciation to understand spoken English and use it in speech.	[SK4] Assessment of communication skills, including language correctness [SK2] Assessment of progress of work
	[K6_W81] has knowledge of grammatical structures and lexical resources needed to communicate in foreign language in terms of general and specialist language related to field of study	Ability to build grammatically correct structures. Ability to differentiate between formal and informal registers. Knowledge of basic business vocabulary.	[SW1] Assessment of factual knowledge
Subject contents	<p>Vocabulary:</p> <p>Introduction of specialist language in the field of management, economics, marketing and finance.</p> <p>Grammar:</p> <p>Developing B2/C1 level grammar structures essential for written and verbal communication.</p> <p>Writing:</p> <p>Practising skills in writing various texts essential in work environment such as reports, CVs, emails, summaries, notes, abstracts, instructions and descriptions of processes.</p> <p>Reading:</p> <p>Developing various techniques of reading texts in the field of management, economics, marketing and finance.</p> <p>Listening:</p> <p>Developing listening comprehension skills concerning workplace and everyday life situations, such as: telephone conversations, interviews, customer service, lectures and presentations.</p> <p>Speaking:</p> <p>Practising communication skills such as giving presentations, job interviews, formal and informal conversations, negotiating, presenting arguments, solving problems, participating in case studies, conducting formal meetings, etc. Practising the correct pronunciation and intonation of expressions.</p>		
Prerequisites and co-requisites	Before joining a language group, students are expected to be at level B1 or higher.		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	tests	60.0%	60.0%
	homework	60.0%	20.0%
	class participation	60.0%	20.0%
Recommended reading	Basic literature	Market Leader 3rd Edition Extra (Upper-Intermediate / Advanced) + Business English Practice File, Education Ltd, Harlow, England, 2016	

	Supplementary literature	<ul style="list-style-type: none"> • FCE/Advanced Language Practice (Michael Vince) • Business Benchmark Upper-Intermediate / Advanced • BEC Vantage Testbuilder
	eResources addresses	
Example issues/ example questions/ tasks being completed	Vocabulary connected with brand management, 'Restless Pursuer of Luxury Future' - an article about luxury brands, case study - creating a global brand of Henri Claude Cosmetics.	
Work placement	Not applicable	