



## Subject card

Subject name and code	ESSENTIALS OF MANAGEMENT, PG_00058544						
Field of study	Economic Analytics						
Date of commencement of studies	October 2022	Academic year of realisation of subject			2022/2023		
Education level	first-cycle studies	Subject group			Obligatory subject group in the field of study Subject group related to scientific research in the field of study		
Mode of study	Part-time studies	Mode of delivery			at the university		
Year of study	1	Language of instruction			Polish		
Semester of study	1	ECTS credits			5.0		
Learning profile	general academic profile	Assessment form			exam		
Conducting unit	Department of Management -> Faculty of Management and Economics						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Beata Basińska				
	Teachers		dr hab. Beata Basińska				
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	16.0	16.0	0.0	0.0	0.0	32
	E-learning hours included: 0.0						
Podstawy zarządzania - Moodle ID: 26236 <a href="https://enauczanie.pg.edu.pl/moodle/course/view.php?id=26236">https://enauczanie.pg.edu.pl/moodle/course/view.php?id=26236</a>							
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	32		10.0		83.0	125
Subject objectives	Compares different concepts of managing organizations, defining and explaining at an advanced level the meaning of their key components.						
Learning outcomes	Course outcome		Subject outcome			Method of verification	
	[K6_U01] explains how to analyze and evaluate economic and social processes in the context of the possibility of their improvement		Analyzes and critically evaluates, in the economic and social context, the management structures of organizations and the processes that are implemented in them			[SU3] Assessment of ability to use knowledge gained from the subject	
	[K6_W01] identifies economic problems and selects methods of solving them using the accumulated knowledge, taking into account the mutual relations between the analyzed phenomena		Compares the concepts of managing organizations using various sets of factors and relations between them			[SW1] Assessment of factual knowledge	
Subject contents	Essence of the management process. Organization and its place in the environment. Roles and managerial competences. Planning in organization. Strategies, strategic analysis. Organizing and organizational structures. Motivating, leadership and management styles. Controlling. The process of communication in the organization.						
Prerequisites and co-requisites	No requirements.						
Assessment methods and criteria	Subject passing criteria		Passing threshold			Percentage of the final grade	
	Exercises		50.0%			50.0%	
	Test		60.0%			50.0%	

Recommended reading	Basic literature	Griffin, R. (2017). Podstawy zarządzania organizacjami. Warszawa: PWN.  Zakrzewska-Bielawska, A. (red.) (2020). Podstawy zarządzania: teoria i ćwiczenia. Warszawa: Wydawnictwo Nieoczywiste.
	Supplementary literature	Drucker, P. (2017). Praktyka zarządzania. Warszawa: MT Biznes.  Krzakiewicz, K., Cyfert, Sz. (2020). Podstawy zarządzania organizacjami. Poznań: Uniwersytet Ekonomiczny.  Korzeniowski, L. (2019). Podstawy zarządzania organizacjami. Warszawa: Difin.  Michalski, E. (2022). Zarządzanie przedsiębiorstwem: podręcznik akademicki. Warszawa: Wydawnictwo Naukowe PWN.  Stoner, J., Freeman, E., Gilbert, D. (2011). Kierowanie. Warszawa: PWE.
	eResources addresses	
Example issues/ example questions/ tasks being completed	Systemic approach to the organization. Organizational resources and environment. Planning process, goals targeting. SWOT analysis, strategy formulation. Types of organizational structures. Communication in the organization.	
Work placement	Not applicable	