GDAŃSK UNIVERSITY OF TECHNOLOGY

Subject card

Subject name and code	COMPUTER ACCOUNTING, PG_00058611		
Field of study	Economic Analytics		
Date of commencement of studies	October 2022	Academic year of realisation of subject	2024/2025
Education level	first-cycle studies	Subject group	Optional subject group Subject group related to scientific research in the field of study
Mode of study	Part-time studies	Mode of delivery	at the university
Year of study	3	Language of instruction	Polish
Semester of study	5	ECTS credits	3.0
Learning profile	general academic profile	Assessment form	assessment
Conducting unit	Department of Finance -> Faculty of Management and Economics		
Name and surname of lecturer (lecturers)	Subject supervisor	dr Piotr Kasprzak	
	Teachers	dr Piotr Kasprzak	

Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	16.0	0.0	0.0	16
	E-learning hours included: 0.0						

Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
	Number of study hours	16	5.0	54.0	75

Subject objectives	Describes the principles of keeping accounting records with the use of an IT system

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[K6_W03] Knows reliable sources of information and uses advanced knowledge to explain fundamental dilemmas of the modern economy.	identifies reliable sources of obtaining information for computer accounting	[SW2] Assessment of knowledge contained in presentation
	[K6_U06] Acquires new specialized knowledge related to the field of economic analytics by planning a personal lifelong learning strategy	acquires new knowledge necessary to conduct accounting using a financial and accounting program	[SU3] Assessment of ability to use knowledge gained from the subject

Subject contents	Design of a computer program
	Creating a group structure - sources of income - creating a new company
	Program functions: documents, reports, registers, settlements, contractors
	Building and using an accounting account in an IT system
	Basic types of documents for accounting of economic operations
	Entering synthetic and analytical accounts
	Create chart of accounts in the system
	Listings in the IT system
	Balance sheet and profit and loss account in the IT system
	Exercises
	introducing new clients and settlements
	postings in the group of fixed assets
	accounting in the cash group
	accounting of purchasing and sales operations
	settlements for remuneration
	postings in an inventory group
	posting in the group of prime costs and operating costs
	sale and cost of sale
	accounting in the group of capitals and funds

Prerequisites and co-requisites	subject- financial accounting		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	subject completed with an examination confirming the ability to enter data in a computer program	100.0%	100.0%
Recommended reading	Basic literature	Chomuszko, M. Księgowość komputerowa. Praca z programem Symfonia FK. Wydawnictwo Mikom.	
	Supplementary literature	Gierusz, B. Podręcznik samodzielnej nauki księgowania. Gdańsk: ODDiK. Blajer, M., Warska, T. Pełna księgowość w praktyce. Księgi handlowe. Gdynia: Wydawnictwo Novae Res.	
	eResources addresses	Adresy na platformie eNauczanie: Księgowość komputerowa NIESTACJONARNE Zima 2024/25 - Moodle ID: 39614 https://enauczanie.pg.edu.pl/moodle/course/view.php?id=39614	
Example issues/ example questions/ tasks being completed	Establishing a chart of accounts adjusting to individual needs Accounting for financial operations Use of program tools to collect relevant data Use of statements in the program Analysis of the entered data		
Work placement	Not applicable		

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