GDAŃSK UNIVERSITY OF TECHNOLOGY

Subject card

Subject name and code	Selected issues of administrative law, PG_00056617		
Field of study	Management and Production Engineering		
Date of commencement of studies	October 2022	Academic year of realisation of subject	2022/2023
Education level	first-cycle studies	Subject group	
Mode of study	Full-time studies	Mode of delivery	at the university
Year of study	1	Language of instruction	Polish
Semester of study	1	ECTS credits	1.0
Learning profile	general academic profile	Assessment form	assessment
Conducting unit	Institute of Manufacturing and Materials Technology -> Faculty of Mechanical Engineering and Ship Technology		
Name and surname of lecturer (lecturers)	Subject supervisor	dr inż. Bogdan Ścibiorski	
	Teachers		

Lesson types and methods of instruction

Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
Number of study hours	15.0	0.0	0.0	0.0	0.0	15

E-learning hours included: 0.0

Learning activity and number of study hours

Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
Number of study hours	15	1.0	9.0	25

Subject objectives

The aim of the lecture is to get acquainted with formal administrative law with particular emphasis on the Code of Administrative Procedure.

Learning outcomes

Course outcome	Subject outcome	Method of verification
[K6_W12] has detailed, theoretically founded knowledge of methods and techniques used in production quality control processes, statistical process control, modern techniques and measurement systems in quality assurance and information techniques in production systems	The student knows the consequences of ignorance of the law and the need to know it in order to cooperate with lawyers	[SW1] Assessment of factual knowledge
[K6_K01] feels the need for self-realization by learning throughout life, is looking for modern and innovative solutions in their actions, is able to think creatively and act in an entrepreneurial way	The student understands the basic issues of administrative proceedings and knows its effects and is critical of legal problems.	[SK5] Assessment of ability to solve problems that arise in practice
[K6_U11] is able to identify and formulate simple engineering tasks related to the diagnostics of the technical condition of machines and devices using appropriate methods, techniques and tools	Has basic legal knowledge of the scope of administrative proceedings that can be used in professional work	[SU3] Assessment of ability to use knowledge gained from the subject

Subject contents

Sources of administrative law. Distinguishing between substantive law and formal administrative law. Principles of administrative procedure. Establishing a legal norm. Legal interpretation. Entities and participants of the procedure. Legal and procedural capacity. Delivery. Application in administrative proceedings. Administrative decision. Provisions. Settlement in administrative proceedings. Suspension of administrative proceedings. Discontinuance of the proceedings. A silent settlement. Remedies. Revocation of an administrative decision. Complaint of administrative proceedings. Resumption of administrative proceedings. Extraordinary administrative procedures - annulment, revocation or amendment of an administrative decision.

Prerequisites and co-requisites

Assessment methods and criteria

Subject passing criteria	Passing threshold	Percentage of the final grade
Test	56.0%	100.0%

Recommended reading	Basic literature	1. B. Adamiak, J. Borkowski, Postępowanie administracyjne i sądowoadministracyjne, Wolters Kluwer, Warszawa 2021. 2. B. Adamiak, J. Borkowski, Kodeks postępowania administracyjnego. Komentarz, CH Beck, Warszawa 2020
	Supplementary literature	B. Adamiak, J. Borkowski, A. Krawczyk, A. Skoczylas, Prawo procesowe administracyjne, [w:] R. Hauser, Z. Niewiadomski, A. Wróbel (red.), System prawa administracyjnego, t. 9, Wyd 4, CH Beck, Warszawa 2020.
	eResources addresses	Podstawowe http://isap.sejm.gov.pl/isap.nsf/DocDetails.xsp?id=WDU19600300168 - Code of Administrative Procedure: Adresy na platformie eNauczanie:
Example issues/ example questions/ tasks being completed	1. The concept of substantive and formal law. 2. Sources and place of administrative law in the legal system, 3. Parties to the administrative procedure. 4. Introduction: basic legal concepts, sources of law and interpretation, 5. The structure of the administrative decision, Sample questions: What are the differences between an order and an administrative decision? Which of the following acts are not the source of universally binding law? Characterize the two-instance character of the administrative procedure. What are the legal instruments of the extraordinary administrative procedure you know?	
Work placement	Not applicable	