



Subject card

Subject name and code		Business English, PG_00050228						
Field of study		Engineering Management						
Date of commencement of studies		October 2022	Academic year of realisation of subject			2022/2023		
Education level		first-cycle studies	Subject group			Obligatory subject group in the field of study		
Mode of study		Part-time studies	Mode of delivery			at the university		
Year of study		1	Language of instruction			English		
Semester of study		2	ECTS credits			2.0		
Learning profile		general academic profile	Assessment form			assessment		
Conducting unit		Language Center -> Vice-Rector for Education						
Name and surname of lecturer (lecturers)		Subject supervisor		mgr Ewa Rogala				
		Teachers		mgr Marek Adamczyk mgr Ewa Rogala				
Lesson types and methods of instruction		Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
		Number of study hours	0.0	16.0	0.0	0.0	0.0	16
		E-learning hours included: 0.0						
		Additional information: The label course						
		Język obcy Business English, WZiE, zarządzanie inżynierskie, I st, 2 sem						
		with information on all online courses supplementing traditional classes.						
Learning activity and number of study hours		Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM		
		Number of study hours	16	2.0	32.0	50		
Subject objectives		Students reach B2 or C1 level of business English. The course is concluded with the ACERT exam.						
Learning outcomes		Course outcome	Subject outcome		Method of verification			
		[K6_U82] is able to obtain and process information related to field of study and academic environment in foreign language at B2 level of the Common European Framework of Reference for Languages (CEFR)	Knowledge of professional vocabulary. Ability to understand specialist texts. Ability to use online sources in English.		[SU1] Assessment of task fulfilment [SU5] Assessment of ability to present the results of task			
		[K6_W81] has knowledge of grammatical structures and lexical resources needed to communicate in foreign language in terms of general and specialist language related to field of study	Ability to create grammatically correct linguistic structures. Ability to distinguish between formal and informal registers. Knowledge of basic business vocabulary.		[SW1] Assessment of factual knowledge			
		[K6_K82] is equipped to participate in lectures, seminars and laboratory classes conducted in foreign language	Knowledge of specialist terminology. Ability to understand lectures. Ability to understand professional literature.		[SK4] Assessment of communication skills, including language correctness			

Subject contents	<p>Vocabulary:</p> <p>Introduction of specialist language in the field of management, economics, marketing and finance.</p> <p>Grammar:</p> <p>Developing B2/C1 level grammar structures essential for written and verbal communication.</p> <p>Writing:</p> <p>Practising skills in writing various texts essential in work environment such as reports, CVs, emails, summaries, notes, abstracts, instructions and descriptions of processes.</p> <p>Reading:</p> <p>Developing various techniques of reading texts in the field of management, economics, marketing and finance.</p> <p>Listening:</p> <p>Developing listening comprehension skills concerning workplace and everyday life situations, such as: telephone conversations, interviews, customer service, lectures and presentations.</p> <p>Speaking:</p> <p>Practising communication skills such as giving presentations, job interviews, formal and informal conversations, negotiating, presenting arguments, solving problems, participating in case studies, conducting formal meetings, etc. Practising the correct pronunciation and intonation of expressions.</p>														
Prerequisites and co-requisites	Before joining a language group, students are expected to be at level B1 or higher.														
Assessment methods and criteria	<table border="1" data-bbox="448 1218 1477 1357"> <thead> <tr> <th data-bbox="448 1218 794 1256">Subject passing criteria</th> <th data-bbox="794 1218 1141 1256">Passing threshold</th> <th data-bbox="1141 1218 1477 1256">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="448 1256 794 1290">writing</td> <td data-bbox="794 1256 1141 1290">60.0%</td> <td data-bbox="1141 1256 1477 1290">20.0%</td> </tr> <tr> <td data-bbox="448 1290 794 1323">class participation</td> <td data-bbox="794 1290 1141 1323">60.0%</td> <td data-bbox="1141 1290 1477 1323">20.0%</td> </tr> <tr> <td data-bbox="448 1323 794 1357">tests</td> <td data-bbox="794 1323 1141 1357">60.0%</td> <td data-bbox="1141 1323 1477 1357">60.0%</td> </tr> </tbody> </table>			Subject passing criteria	Passing threshold	Percentage of the final grade	writing	60.0%	20.0%	class participation	60.0%	20.0%	tests	60.0%	60.0%
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Example issues/ example questions/ tasks being completed	Vocabulary connected with the recruitment process, writing a report, negotiating a contract														
Work placement	Not applicable														

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