



## Subject card

Subject name and code	BUSINESS LANGUAGE, PG_00053789						
Field of study	Management						
Date of commencement of studies	October 2022	Academic year of realisation of subject			2022/2023		
Education level	second-cycle studies	Subject group			Optional subject group		
Mode of study	Full-time studies	Mode of delivery			at the university		
Year of study	1	Language of instruction			Polish		
Semester of study	1	ECTS credits			2.0		
Learning profile	general academic profile	Assessment form			assessment		
Conducting unit	Language Centre -> Vice-Rector for Education						
Name and surname of lecturer (lecturers)	Subject supervisor	mgr Ewa Rogala					
	Teachers	mgr Alicja Dereniowska mgr Ewa Rogala					
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours		Self-study		SUM
	Number of study hours	30	2.0		18.0		50
Subject objectives	The aim of the course is to develop the ability to use English effectively in the academic and professional environments.						
Learning outcomes	Course outcome	Subject outcome			Method of verification		
	[K7_U82] is able to proficiently obtain and process information related to field of study and academic environment in foreign language at B2+ level of the Common European Framework of Reference for Languages (CEFR)	Knowledge of specialist vocabulary. Ability to understand specialist literature and use online sources in English.			[SU1] Assessment of task fulfilment [SU5] Assessment of ability to present the results of task		
	[K7_W81] has knowledge of complex grammatical structures and diverse lexical resources needed to communicate in foreign language in terms of general and specialist language related to field of study	Ability to build grammatically correct structures. Ability to differentiate between formal and informal registers. Knowledge of basic business vocabulary.			[SW1] Assessment of factual knowledge		
	[K7_K82] is equipped to participate actively in lectures, seminars and laboratory classes conducted in foreign language	Knowledge of specialist and Academic English vocabulary. Sufficient command of English grammar and pronunciation to understand spoken English and use it in speech.			[SK4] Assessment of communication skills, including language correctness [SK2] Assessment of progress of work		

Subject contents	<p><b>Vocabulary:</b></p> <p>Professional language development enhanced by scenario-based exercises, case studies, comprehension tasks, reading assignments, professional articles, vocabulary exercises contextualized in the field of management and business in general.</p> <p><b>Writing:</b></p> <p>Developing skills in writing various texts essential in the academic and work environments, including an abstract of an academic thesis, a report, a data analysis, a process description, a covering letter/personal statement, a formal letter and email. Developing writing techniques such as style and register, coherence and cohesion, using in-text references, paraphrasing.</p> <p><b>Listening and speaking:</b></p> <p>Developing listening comprehension and communication skills in the academic and work environments. Practising giving presentations and pitching an idea for a new product, participating in formal business meetings, videoconferences, negotiations and work performance appraisals. Developing intercultural awareness and critical thinking as well as the skills of team building, project and time management.</p> <p><b>Reading:</b></p> <p>Developing comprehension skills in reading academic and professional texts, with particular emphasis on critical reading, skimming and scanning, selecting and prioritising information, recognising and understanding implicit meanings, and note taking.</p>														
Prerequisites and co-requisites	Before joining a language group, students are expected to demonstrate language ability at level B2.														
Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="456 1189 794 1216">Subject passing criteria</th> <th data-bbox="799 1189 1137 1216">Passing threshold</th> <th data-bbox="1142 1189 1485 1216">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="456 1223 794 1249">presentation</td> <td data-bbox="799 1223 1137 1249">60.0%</td> <td data-bbox="1142 1223 1485 1249">60.0%</td> </tr> <tr> <td data-bbox="456 1256 794 1283">vocabulary tests</td> <td data-bbox="799 1256 1137 1283">60.0%</td> <td data-bbox="1142 1256 1485 1283">20.0%</td> </tr> <tr> <td data-bbox="456 1290 794 1317">writing</td> <td data-bbox="799 1290 1137 1317">60.0%</td> <td data-bbox="1142 1290 1485 1317">20.0%</td> </tr> </tbody> </table>			Subject passing criteria	Passing threshold	Percentage of the final grade	presentation	60.0%	60.0%	vocabulary tests	60.0%	20.0%	writing	60.0%	20.0%
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presentation	60.0%	60.0%													
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Recommended reading	Basic literature	Business Partner, Upper-Intermediate / Advanced, Pearson  Business Result 2nd edition, Upper-Intermediate / Advanced, CUP													

	Supplementary literature	Business Vocabulary in Use, Advanced, CUP  Intelligent Business, Advanced, Pearson  Academic English For Engineers, CUP  Intelligent Business Advanced, Pearson  Dynamic Presentations, CUP  Cambridge Academic English, CUP  Cambridge English for Scientists, Upper-Intermediate, CUP  Professional English in Use, CUP
	eResources addresses	Adresy na platformie eNauczenie:
Example issues/ example questions/ tasks being completed	<ul style="list-style-type: none"> <li>• discussing employee monitoring software based on the article 'The Big Brother is Watching You'</li> <li>• negotiations in English</li> <li>• preparing for a job interview in English</li> </ul>	
Work placement	Not applicable	