



Subject card

Subject name and code	Business Language, PG_00053779						
Field of study	Management						
Date of commencement of studies	February 2022		Academic year of realisation of subject		2022/2023		
Education level	second-cycle studies		Subject group		Optional subject group		
Mode of study	Part-time studies		Mode of delivery		at the university		
Year of study	1		Language of instruction		Polish		
Semester of study	2		ECTS credits		2.0		
Learning profile	general academic profile		Assessment form		assessment		
Conducting unit	Language Centre -> Vice-Rector for Education						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Ewa Rogala				
	Teachers		mgr Ewa Rogala				
			mgr Witold Zbirohowski-Kościa				
			mgr Anita Mieszkowska				
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	18.0	0.0	0.0	0.0	18
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	18		0.0		0.0	18
Subject objectives	The aim of the course is to develop the ability to use English effectively in the academic and professional environments						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	[K7_K82] is equipped to participate actively in lectures, seminars and laboratory classes conducted in foreign language		Knowledge of specialist terminology. Ability to understand lectures. Ability to understand professional literature		[SK4] Assessment of communication skills, including language correctness [SK2] Assessment of progress of work		
	[K7_U82] is able to proficiently obtain and process information related to field of study and academic environment in foreign language at B2+ level of the Common European Framework of Reference for Languages (CEFR)		Knowledge of professional vocabulary. Ability to understand specialist texts. Ability to use online sources in English		[SU2] Assessment of ability to analyse information [SU4] Assessment of ability to use methods and tools		
	[K7_W81] has knowledge of complex grammatical structures and diverse lexical resources needed to communicate in foreign language in terms of general and specialist language related to field of study		Ability to create grammatically correct linguistic structures. Ability to distinguish between formal and informal registers. Knowledge of basic business vocabulary		[SW2] Assessment of knowledge contained in presentation [SW3] Assessment of knowledge contained in written work and projects		

Subject contents	Vocabulary:																
	Professional language development enhanced by scenario-based exercises, case studies, comprehension tasks, reading assignments, professional articles, vocabulary exercises contextualized in the field of management.																
	Developing skills in writing various texts essential in the academic and work environments, including an abstract of an academic thesis, a report, a data analysis, a process description, a covering letter/personal statement, a formal letter and email. Developing writing techniques such as style and register, coherence and cohesion, using in-text references, paraphrasing.																
	Listening and speaking:																
	Developing listening comprehension and communication skills in the academic and work environments. Practising giving presentations and pitching an idea for a new product, participating in formal business meetings, videoconferences, negotiations and work performance appraisals. Developing intercultural awareness and critical thinking as well as the skills of team building, project and time management.																
Prerequisites and co-requisites	Reading:																
	Developing comprehension skills in reading academic and professional texts, with particular emphasis on critical reading, skimming and scanning, selecting and prioritising information, recognising and understanding implicit meanings, and note taking.																
	Before joining a language group, students are expected to demonstrate language ability at level B2.																
	Assessment methods and criteria																
	<table><tr><th>Subject passing criteria</th><th>Passing threshold</th><th>Percentage of the final grade</th></tr><tr><td>participation</td><td>60.0%</td><td>10.0%</td></tr><tr><td>oral presentation</td><td>60.0%</td><td>10.0%</td></tr><tr><td>writing</td><td>60.0%</td><td>20.0%</td></tr><tr><td>tests</td><td>60.0%</td><td>60.0%</td></tr></table>			Subject passing criteria	Passing threshold	Percentage of the final grade	participation	60.0%	10.0%	oral presentation	60.0%	10.0%	writing	60.0%	20.0%	tests	60.0%
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Recommended reading	Basic literature		Cambridge Academic English, CUP														
			Cambridge English for Scientists, Upper - Intermediate, CUP														
			Professional English in Use, CUP														
			Dynamic Presentations, CUP														
	Supplementary literature		Business Vocabulary in Use, Advanced, CUP														
			Intelligent Business, Advanced, Pearson														
			Market Leader, Advanced, Pearson														
			Academic English For Engineers, PŁ														
	eResources addresses		Adresy na platformie eNauczanie:														

Example issues/ example questions/ tasks being completed	<ul style="list-style-type: none"> • vocabulary concerning marketing • writing a report • negotiating a contract
Work placement	Not applicable