



## Subject card

Subject name and code	Business English, PG_00057910						
Field of study	Management						
Date of commencement of studies	October 2021		Academic year of realisation of subject		2022/2023		
Education level	first-cycle studies		Subject group		Optional subject group		
Mode of study	Full-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		English		
Semester of study	4		ECTS credits		2.0		
Learning profile	general academic profile		Assessment form		assessment		
Conducting unit	Language Centre -> Vice-Rector for Education						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Ewa Rogala				
	Teachers		mgr Ewa Rogala				
			mgr Katarzyna Orłowska				
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		2.0		18.0	50
Subject objectives	Students reach B2 or C1 level of business English. The course is concluded with the ACERT exam.						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	[K6_K82] is equipped to participate in lectures, seminars and laboratory classes conducted in foreign language		Knowledge of specialist and Academic English vocabulary. Sufficient command of English grammar and pronunciation to understand spoken English and use it in speech.		[SK2] Assessment of progress of work [SK4] Assessment of communication skills, including language correctness		
	[K6_W81] has knowledge of grammatical structures and lexical resources needed to communicate in foreign language in terms of general and specialist language related to field of study		Ability to build grammatically correct structures. Ability to differentiate between formal and informal registers. Knowledge of basic business vocabulary.		[SW1] Assessment of factual knowledge		
	[K6_U82] is able to obtain and process information related to field of study and academic environment in foreign language at B2 level of the Common European Framework of Reference for Languages (CEFR)		Knowledge of specialist vocabulary. Ability to understand specialist literature and use online sources in English.		[SU5] Assessment of ability to present the results of task [SU1] Assessment of task fulfilment		

Subject contents	<b>Vocabulary:</b>		
	Introduction of specialist language in the field of management, economics, marketing and finance.		
	<b>Grammar:</b>		
	Developing B2/C1 level grammar structures essential for written and verbal communication.		
	<b>Writing:</b>		
	Practising skills in writing various texts essential in work environment such as reports, CVs, emails, summaries, notes, abstracts, instructions and descriptions of processes.		
	<b>Reading:</b>		
	Developing various techniques of reading texts in the field of management, economics, marketing and finance.		
	<b>Listening:</b>		
	Developing listening comprehension skills concerning workplace and everyday life situations, such as: telephone conversations, interviews, customer service, lectures and presentations.		
<b>Speaking:</b>			
Practising communication skills such as giving presentations, job interviews, formal and informal conversations, negotiating, presenting arguments, solving problems, participating in case studies, conducting formal meetings, etc. Practising the correct pronunciation and intonation of expressions.			
Prerequisites and co-requisites	Before joining a language group, students are expected to be at level B1 or higher.		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	homework	60.0%	20.0%
	tests	60.0%	60.0%
	class participation	60.0%	20.0%
Recommended reading	Basic literature	Market Leader 3rd Edition Extra (Upper-Intermediate / Advanced) + Business English Practice File, Education Ltd, Harlow, England, 2016	
	Supplementary literature	<ul style="list-style-type: none"><li>FCE/Advanced Language Practice (Michael Vince)</li><li>Business Benchmark Upper-Intermediate / Advanced</li><li>BEC Vantage Testbuilder</li></ul>	
	eResources addresses	Adresy na platformie eNauczanie: Język obcy Business English, WZiE, zarządzanie (studia w j.ang.) I st, 4 sem, 22/23L - Moodle ID: 29976 <a href="https://enauczanie.pg.edu.pl/moodle/course/view.php?id=29976">https://enauczanie.pg.edu.pl/moodle/course/view.php?id=29976</a>	
Example issues/ example questions/ tasks being completed	Vocabulary connected with brand management, 'Restless Pursuer of Luxury Future' - an article about luxury brands, case study - creating a global brand of Henri Claude Cosmetics.		
Work placement	Not applicable		