



## Subject card

Subject name and code	Fundamentals of Interpersonal Communication Group Work, PG_00041985						
Field of study	Power Engineering						
Date of commencement of studies	October 2024	Academic year of realisation of subject			2024/2025		
Education level	first-cycle studies	Subject group			Obligatory subject group in the field of study Humanistic-social subject group		
Mode of study	Full-time studies	Mode of delivery			at the university		
Year of study	1	Language of instruction			English		
Semester of study	1	ECTS credits			3.0		
Learning profile	general academic profile	Assessment form			assessment		
Conducting unit	Institute of Ocean Engineering and Ship Technology -> Faculty of Mechanical Engineering and Ship Technology						
Name and surname of lecturer (lecturers)	Subject supervisor	dr hab. inż. Małgorzata Śmiatek-Telega					
	Teachers						
Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	30.0	0.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		5.0		40.0	75
Subject objectives	The main objective of this course is to search information on a given topic. On this course students have to present their opinions on a specific topic in the form of a multimedia presentation. Classes are designed to improve the skills of public speaking and to acquire basic knowledge about verbal and nonverbal communication, speeches principles (rhetoric), statement ethics, the rules of discussion, the basics of good manners. Students have to present their opinions on freely chosen topic.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[K6_W71] has general knowledge in humanistic, social, economic or legal sciences	Student knows the basic principles: - preparation of oral and written speeches, - writing of official letters, CVs and cover letters, - preparation and conduct during the interview, - conducting meetings and negotiations, - organization of parties and behavior at the table, - good manners and appropriate dress code, - manipulation techniques, - directing human behavior, - ethics in business.	[SW2] Assessment of knowledge contained in presentation
	[K6_U71] is able to apply knowledge from humanistic, social, economic or legal sciences in order to solve problems in a social environment	Student knows the basic principles: - preparation of oral and written speeches, - writing of official letters, CVs and cover letters, - preparation and conduct during the interview, - conducting meetings and negotiations, - organization of parties and behavior at the table, - good manners and appropriate dress code, - manipulation techniques, - directing human behavior, - ethics in business.	[SU1] Assessment of task fulfilment [SU2] Assessment of ability to analyse information [SU3] Assessment of ability to use knowledge gained from the subject [SU4] Assessment of ability to use methods and tools [SU5] Assessment of ability to present the results of task
	[K6_K71] is conscious of the need to apply knowledge from humanistic, social, economic or legal sciences in order to function in a social environment	Student knows the basic principles: - preparation of oral and written speeches, - writing of official letters, CVs and cover letters, - preparation and conduct during the interview, - conducting meetings and negotiations, - organization of parties and behavior at the table, - good manners and appropriate dress code, - manipulation techniques, - directing human behavior, - ethics in business.	[SK4] Assessment of communication skills, including language correctness [SK5] Assessment of ability to solve problems that arise in practice [SK1] Assessment of group work skills
Subject contents	Classes consist of three main parts. In the first part teacher explain how to prepare and deliver a proper speech. Teacher also distributes topics of the multimedia presentations. In the second part of classes students present speech on a given topic. In the third part students present speech od the subject of their choice		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Active participation in the discussion	60.0%	20.0%
	Each student have to preper two multimedia presentations lasting 35 min. Final mark will be average mark of both speeches	60.0%	80.0%
Recommended reading	Basic literature	Baney J., Guide to Interpersonal Communication, Wolters Kluwer 2009	
	Supplementary literature	Adler R., Lawrence R., Russell P., Interplay: The Process of Interpersonal Communication, Oxford University Press 2012	
	eResources addresses	Adresy na platformie eNauczanie:	

<p>Example issues/ example questions/ tasks being completed</p>	<ol style="list-style-type: none"> <li>1. How to prepare a good presentation?</li> <li>2. You have 4 maybe 6 seconds. How to make a good first impression?</li> <li>3. Verbal communication.</li> <li>4. Nonverbal communication.</li> <li>5. Business letter.</li> <li>6. What motivates people to act?</li> <li>7. Advert the power of persuasion, propaganda, manipulation.</li> <li>8. Netiquette how to behave in virtual world?</li> <li>9. Dress code women.</li> <li>10. Dress code - man.</li> <li>11. Savoir vivre meals.</li> <li>12. Savoir vivre in business.</li> <li>13. Job interview.</li> <li>14. Personality types.</li> <li>15. Why it is hard to say no? Assertiveness.</li> <li>16. Every country has its own customs.</li> <li>17. Why do we lie? Nature of the lies.</li> <li>18. Why do we gossip? Rumor as a communication tool.</li> <li>19. You will find me on facebook phenomenon of social media.</li> <li>20. Im helpless because it allowed me to. Learned helplessness its causes and consequences.</li> <li>21. How to deal with stress?</li> <li>22. How to negotiate?</li> <li>23. Inventions which changed our lives.</li> <li>24. The person who changed the world.</li> <li>25. Do we really need math?</li> </ol>
<p>Work placement</p>	<p>Not applicable</p>