GDAŃSK UNIVERSITY OF TECHNOLOGY

Subject card

Subject name and code	COMPUTER ACCOUNTING, PG_00058611						
Field of study	Economic Analytics						
Date of commencement of studies	October 2024		Academic year of realisation of subject		2026/2027		
Education level	first-cycle studies		Subject group		Optional subject group Subject group related to scientific research in the field of study		
Mode of study	Part-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish		
Semester of study	5		ECTS credits		3.0		
Learning profile	general academic profile		Assessment form		assessment		
Conducting unit	Department of Economic Analysis and Finance -> Faculty of Management and Economics						
Name and surname of lecturer (lecturers)	Subject supervisor		dr hab. Wojciech Wyrzykowski				
	Teachers						

Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	16.0	0.0	0.0	16
	E-learning hours included: 0.0						

Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
	Number of study hours	16	5.0	54.0	75

Subject objectives	Describes the principles of keeping accounting records with the use of an IT system

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[K6_W03] identifies reliable sources of information relevant to the analyzed issues	identifies reliable sources of obtaining information for computer accounting	[SW2] Assessment of knowledge contained in presentation
	[K6_U06] acquires new knowledge by planning lifelong learning strategies	acquires new knowledge necessary to conduct accounting using a financial and accounting program	[SU3] Assessment of ability to use knowledge gained from the subject

Subject contents	Design of a computer program Creating a group structure - sources of income - creating a new company Program functions: documents, reports, registers, settlements, contractors Building and using an accounting account in an IT system Basic types of documents for accounting of economic operations Entering synthetic and analytical accounts Create chart of accounts in the system Listings in the IT system Balance sheet and profit and loss account in the IT system Exercises introducing new clients and settlements postings in the group of fixed assets accounting in the cash group accounting of purchasing and sales operations settlements for remuneration postings in an inventory group posting in the group of prime costs and operating costs sale and cost of sale accounting in the group of capitals and funds

Prerequisites and co-requisites	subject- financial accounting

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	subject completed with an examination confirming the ability to enter data in a computer program	100.0%	100.0%

Recommended reading	Basic literature	Chomuszko, M. Księgowość komputerowa. Praca z programem Symfonia FK. Wydawnictwo Mikom.
	Supplementary literature	Gierusz, B. Podręcznik samodzielnej nauki księgowania. Gdańsk: ODDiK. Blajer, M., Warska, T. Pełna księgowość w praktyce. Księgi handlowe. Gdynia: Wydawnictwo Novae Res.
	eResources addresses	Adresy na platformie eNauczanie:

Example issues/ example questions/ tasks being completed	Establishing a chart of accounts adjusting to individual needs Accounting for financial operations Use of program tools to collect relevant data Use of statements in the program Analysis of the entered data
Work placement	Not applicable