



Subject card

Subject name and code	Professional Communication in English, PG_00064988						
Field of study	Professional Communication in English						
Date of commencement of studies	February 2025		Academic year of realisation of subject		2025/2026		
Education level	second-cycle studies		Subject group		Obligatory subject group in the field of study		
Mode of study	Full-time studies		Mode of delivery		at the university		
Year of study	1		Language of instruction		English		
Semester of study	2		ECTS credits		2.0		
Learning profile	general academic profile		Assessment form		assessment		
Conducting unit	Language Center -> Vice-Rector For Education						
Name and surname of lecturer (lecturers)	Subject supervisor		mgr Joanna Terebus				
	Teachers		mgr Agnieszka Jachowicz				
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	30.0	0.0	0.0	0.0	30
	E-learning hours included: 0.0						
	eNauczanie source address: https://enauczanie.pg.edu.pl/2025/course/view.php?id=273						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		2.0		18.0	50
Subject objectives	The course aims to provide the opportunity to gain confidence and competence in working in a professional environment where English is the language of communication. The aim of the course is to help students acquire the linguistic, communicative and socio-cultural skills needed to function comfortably in English in relation to their professional and social goals. The course is oriented towards communicative competence.						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	[K7_W81] has knowledge of complex grammatical structures and diverse lexical resources needed to communicate in foreign language in terms of general and specialist language related to field of study		Student is able to employ grammar and vocabulary of the English language necessary for an unrestrained use in both everyday life and in work environment.		[SW2] Ocena wiedzy zawartej w prezentacji		
	[K7_K81] is able to cooperate in international team at her/his own university, during work placement and during study abroad		Student is able to successfully cooperate in an international group.		[SK1] Ocena umiejętności pracy w grupie [SK4] Ocena umiejętności komunikacji, w tym poprawności językowej		
	[K7_K82] is equipped to participate actively in lectures, seminars and laboratory classes conducted in foreign language		Student is prepared to actively participate in lectures, seminars and laboratories conducted in the English language.		[SK4] Ocena umiejętności komunikacji, w tym poprawności językowej		
Subject contents	Course content – exercises Preparing presentations, writing various kinds of business letters, including CVs and covering letters. Preparing for a job interview. Various topics from the field of psychology, such as verbal and non-verbal communication, types of psychological characters and tests, risk in business, ethics in business, conflicts, negotiations, persuasion and manipulation. Communication on the Internet and other electronic media: Netiquette. Types of discussions and debates. Dress code, social events, cultural awareness, business trips.						
Prerequisites and co-requisites	Students must have already attained at least the B2 level of their General English course.						

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	team work	60.0%	20.0%
	glossary	60.0%	20.0%
	presentations	60.0%	60.0%
Recommended reading	Basic literature	P. Domański, English in Science and Technology. Wydawnictwo Naukowo-Techniczne, Warszawa, 1996 S. Taylor, Model Business Letters, E-mails & Other Business Documents. Pearson, 2012 R. A. Day, How to Write & Publish a Scientific Paper. Cambridge University Press, 1993 R. D. Lewis, When Cultures Collide, Leading Across Cultures. Nicholas Brealey International, 2006	
	Supplementary literature	Academic publications, dictionaries, scientific and science magazine articles.	
	eResources addresses		
Example issues/ example questions/ tasks being completed	Preparing for the topic of a presentation, and participation in it; discussing the given topic in the group; debate; discussing particular linguistic problems; role-playing; report.		
Practical activities within the subject	Not applicable		

Document generated electronically. Does not require a seal or signature.