GDAŃSK UNIVERSITY OF TECHNOLOGY

Subject card

Subject name and code	Interpersonal communication, self - presentation and editing of technical papers, PG_00066589					
Field of study	Mathematics					
Date of commencement of studies	October 2024		Academic year of realisation of subject		2024/2025	
Education level	second-cycle studies		Subject group			
Mode of study	Full-time studies		Mode of delivery		e-learning	
Year of study	1		Language of instruction		Polish	
Semester of study	2		ECTS credits		2.0	
Learning profile	general academic profile		Assessment form		assessment	
Conducting unit	Department of Biomechatronics -> Faculty of Electrical and Control Engineering					
Name and surname of lecturer (lecturers)	Subject supervisor		dr inż. Mariusz Dąbkowski			
	Teachers		dr inż. Mariusz Dąbkowski			

Lesson types and methods of instruction	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	30.0	0.0	0.0	0.0	0.0	30
	E-learning hours included: 30.0						

Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
	Number of study hours	30	2.0	18.0	50

Subject objectives	Familiarization with concepts related to soft skills and interpersonal communication and their importance in social and professional life. Discussion of basic concepts related to self-presentation and image creation. Presentation of basic principles of creating written technical documentation (report, report, summary, article, engineering thesis, master's thesis). Familiarization with concepts related to copyright.

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[K7_K71] is able to explain the need to apply knowledge from humanistic, social, economic or legal sciences in order to function in a social environment	Understands the importance of interpersonal communication in the proper organization of social and professional life. Can prepare a self-presentation using multimedia tools.	[SK4] Assessment of communication skills, including language correctness
	[K7_U71] is able to apply knowledge from humanistic, social, economic or legal sciences in order to solve problems	Student has knowledge in the field of creation and analysis technical documentation with design elements Creates and analyzes technical documentation with elements of engineering design such as: reports, engineering and master's theses, taking into account legal regulations. Is able to correctly develop and edit written statements, and also improves the workshop and supplements knowledge regarding the methodology and methodologies of creating such studies. Complies with ethical and legal standards related to the use of intellectual property of third parties in the development of written works.	[SU2] Assessment of ability to analyse information [SU4] Assessment of ability to use methods and tools
	[K7_W71] has general knowledge in humanistic, social, economic or legal sciences, including their fundamentals and applications	Understands the importance of humanistic content in the areas of technology and economic activityUnderstands the meaning of intellectual property law. Knows the basic concepts of interpersonal communication.	[SW1] Assessment of factual knowledge

Subject contents	1. The concept of communication. Communication types. Verbal and non-verbal communication. Communication tools.
	2. Theories of interpersonal communication. Forms and specifics of interpersonal communication.
	3. Models of communication. Communication competence.
	4. Styles of interpersonal communication. Creating a personal image. Social engineering and psychotechnics in interpersonal communication.
	5. Internet in interpersonal communication. Communication in the information (internet) society.
	6. Self-presentation.
	7. Copyright, the subject of copyright protection, types of works, permitted use of protected works, criminal and financial liability for copyright infringement.
	8. Principles of editing technical written works: report, report, engineering diploma thesis, master's thesis, article.
Prerequisites and co-requisites	

Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	Making a self-presentation using selected multimedia tools	60.0%	50.0%
	Making a report on a selected technical topic	60.0%	50.0%

Recommended reading	Basic literature	1. A. Potocki, R. Winkler, A. Żbikowska, Komunikowanie w organizacjach gospodarczych, Difin, Kraków 2011. 2. R. Winkler, Zarządzanie komunikacją w organizacjach zróżnicowanych kulturowo, Wyd. Wolters Kluwer Polska, Kraków 2008. 3. Mark Leary Wywieranie wrażenia na innych. O sztuce autoprezentacji, Gdańskie Wydawnictwo Pedagogiczne 2010.
	Supplementary literature	1. Prawo własności przemysłowej. Stan prawny na dzień 1 listopada 2007, Urząd Patentowy RP, Warszawa 2007. 2. Dudziak A., Żejmo A., Redagowanie prac dyplomowych: wskazówki metodyczne dla studentów, Difin, Warszawa 2008. 3. Zarządzenie Rektora Politechniki Gdańskiej nr 22/2018 z 20 czerwca 2018 r.
	eResources addresses	Adresy na platformie eNauczanie: Komunikacja interpersonalna, autoprezentacja i redagowanie technicznych prac pisemnych [Lato][2024/25] - Moodle ID: 43855 https://enauczanie.pg.edu.pl/moodle/course/view.php?id=43855

Example issues/ example questions/ tasks being completed	1. Characterize the concept of verbal communication.
	2. Characterize the concept of non-verbal communication.
	3. List the types of conflicts.
	4. Ways of solving conflicts.
	5. Public presentation - ways to eliminate stress.
Work placement	Not applicable

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